

BROWNING PEARCE ELEMENTARY

Volume 2

2018-2019

THE GREATEST SCHOOL ON EARTH

FANTASTIC OPENING ACT

We had a great first week at Browning Pearce Elementary, The Greatest School on Earth! The beginning of the school year always brings excitement and anticipation. We met some amazing new Bears and reunited with our wonderful returning Bears.

As always, student safety is our top priority. Please review the following policies to insure student safety.



ARRIVAL PROCEDURES

Students should not be dropped off until 7:20am when the cafeteria opens for breakfast. There will be no supervision until 7:20am. **Please do not enter the parking area on the south end of campus. That area is for staff parking and buses only.**

Parents will not be able to eat with students in the cafeteria for breakfast. Students will be escorted and supervised from buses and parent drop off to the cafeteria each morning. They will then be escorted to their classrooms. If they do not eat breakfast at school, they will be escorted directly to the classrooms.



SCHOOL HOURS

7:50AM -- 2:35PM

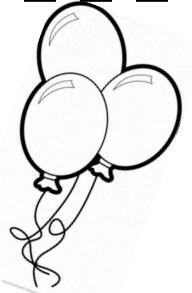
PHONE

386.329.0557

OPEN HOUSE

SEPTEMBER 6TH

6:00--7:30PM



DISMISSAL PROCEDURES

Each student at BPES has a primary way to dismiss:

- *bus*
- *parent pick-up*
- *walker*

Due to the PCSO Substation being relocated to BPES, there will be no back walkers. ALL walkers must leave from the front of the school. We dismiss over 700 students in around 15 minutes to multiple parent pick-up/walking locations and 13 buses. **Therefore, we will NOT accept phone call changes to dismissal procedures unless it is an emergency situation and approved by administration. If you wish to change your child's dismissal procedure, it must be in writing.** We have forms available in the front office or you can send a hand written note. Please place the form or note in your child's planner or communication folder. Teachers will receive those notes and submit them to the front office for documentation. If you are unsure of your child's primary dismissal procedure, please call Mrs. Priscilla at the front desk. Also, if your child is a walker and it is raining at dismissal, he/she will be held in the parent pick-up holding rooms and should be picked up in the parent pick-up line. We will not send students outside in the rain or out to cars that are not in the designated pick up lane.

B.P. BEAR EXPECTATIONS

**BE PROMPT • BE PREPARED
BE PRODUCTIVE • BE POLITE
BE PROUD**



Students will be able to purchase a Kona Ice during recess.

Friday, August 24th

Prices start at \$2.

KONA ICE

SUPPORT STAFF

The following front office and support staff will work diligently throughout the school year to support students, teachers, and families. Please feel free to stop by or call us anytime for any questions or concerns you may have.

Ashley McCool, Principal
Cindy Bellamy, Assistant Principal
Kan Dee Bacon, TOSA, Tech Support
Stephanie Reed, TOSA, Math Support
Donna Ramirez, Guidance Counselor/ESOL
Connie Groves, Instructional Coach, K-2
Jessica Stallings, Instructional Coach, 3-5
Alyse Kite, Executive Secretary
Cheryl Metzger, Data Clerk, School Registrar
Priscilla Perry, School Receptionist
Leigh Ann Green, Health Room Manager
Stacy Montgomery, Clerical Assistant

**THE BEAR VISION: AT BROWNING
PEARCE, WE ARE A UNIFIED FAMILY OF
LEARNERS WHO NURTURE & CHALLENGE
EACH STUDENT TO EXCEL IN THE
CLASSROOM & COMMUNITY.**

VISITORS ON CAMPUS

To improve school safety for our students, all points of entry on campus will be minimized. Visitors will be limited to those who can be escorted and supervised by staff at all times.

Visitors can only enter campus beyond the front office for one of the following reasons:

- Parent/Teacher Conference
- Planned classroom event (teacher will submit a formal visitor request to administration)
- Approve volunteer service
- Planned events in cafeteria—visitors will sign in at cafeteria doors and must remain in cafeteria at all times.

There is a careful balance between creating an open and welcoming atmosphere in our school while also ensuring our students are protected at all times. Your understanding and support is appreciated.

ATTENDANCE

Students should be in classrooms at 7:50am each day. If the student arrives after 7:50am, he/she is considered tardy and must check-in with Mrs. Priscilla. Students arriving after 9:40am will be marked "absent" for the day.

If students need to be checked out of school before the end of the school day, the person checking the child out must be an approved person listed on the student's profile card. The person must also present a valid ID. Mrs. Priscilla will verify that the person is approved to check the student out of school. She will then call the student to the office to go home. She will not call for a student early to wait in the office upon someone's arrival. Students that are checked out before 12:55pm will be marked "absent" for the day.

While attendance is very important to your child's education, we understand there will be times that it is necessary for child to be absent. Following an absence, please send a handwritten note or doctor's note explaining the student's absence

**EVERY CHILD.
EVERY DAY.**